



# HOW TO REGISTER YOUR SCHOOL



If you are the first teacher from your school to register for a Climate Schools account, follow the instructions below.

If another teacher at your school has already registered for a Climate Schools account, please see the "How To Register Teachers Guide".

## STEP 1

Go to <https://www.climateschools.com/>

## STEP 2

Along the top bar, find and click the *Register Your School* link.



## STEP 3

Fill out the form with your school and contact details, then click the *Register* button.

★ School Information	
School name *	Cherrybrook Technology High School
Address 1 *	123 Brick Lane
Address 2	
Suburb *	Cherrybrook
State *	NSW
Postcode *	2126

## STEP 4

Within 1-5 days, you should receive an email (to the address you supplied) notifying you of whether your account has been approved. The school information you supplied will be used to create a School Account. The information you provide about yourself will be used to create your own personal Teacher Account (linked to your School Account).